



Job Description

Maternity Cover (Temporary) – EYFS/Primary Class Teacher

Department:	Primary
The focus of Job:	Teaching & Learning
Principal Location of Work:	Oryx International School
Line Management:	Primary Year Lead
Reporting to:	Assistant Vice Principal - Primary
Duration:	3 to 4 months
Hours:	40 Hours per week.

Background

Educating nearly 2,000 students, Oryx International School delivers the best of British education exclusively to the children of employees of Qatar Airways and its approved subsidiaries. Owned by Qatar Airways and managed by Orbital Education, the school provides the highest standard of facilities and the best British International education in a safe, caring and welcoming environment. The school's Mission is to deliver an engaging, value-rich, broad and balanced 'British International Education Programme' to the children of the employees of Qatar Airways through highly qualified and experienced UK curriculum teachers. The vision of the school is to ensure that students leave Oryx International School equipped, confident, and ready to face the challenges that their next stage of life will bring. Students in their time studying at the school, will have developed effective behaviours that will enable them to thrive and succeed as global citizens of the 21st century, thanks to our school Values and unique approach to education. For more information, www.oryxschool.qa

The Role & Purpose

We are looking for a passionate and experienced **Maternity Cover (Temporary) – EYFS/Primary Class Teacher** to join our Primary team in the British curriculum. The successful candidate will be enthusiastic about teaching, with a strong ability to engage students in learning within the framework of the British educational system.

Essential Duties & Responsibilities

- Act as a role model and promote the school Mission, Vision and values.
- Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all.
- Be responsible and accountable for achieving the highest possible standards in work and conduct.
- Treat pupils with respect, with the aim of building positive relationships and at all times observing proper boundaries appropriate to a teacher's professional position.
- Work proactively and effectively in collaboration and partnership with learners, parents/carers and other staff in the best interests of pupils.



Job Description

- Take responsibility for promoting and safeguarding the welfare of children and young people within the school Duties and Responsibilities.
- Participate in and carry out any administrative and organisational tasks for your class.
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal.
- Direct the class teaching assistant to ensure they are fully supported to have an impact on classroom provision.
- Be responsible for the Appraisal process for the relevant classroom assistant.

Supervisory responsibility: responsible for the supervision of the work of teaching assistants supporting the pupils within the class.

Teaching:

- Deliver the curriculum relevant to the age and ability group/subject/s that you teach.
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate.
- Be accountable for the attainment, progress and outcomes of the pupils you teach.
- Use relevant data to monitor progress, set targets, and plan subsequent lessons.
- Be aware of pupils' capabilities and prior knowledge and plan teaching to build on these, demonstrating knowledge and understanding of how pupils learn by differentiating appropriately.
- Have a clear understanding of the needs of all pupils, (including those with special educational, EAL, children with disabilities, more able pupils) and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Use a variety of strategies to monitoring learners' progress during lessons, across a unit of work and at the end of each term.
- Give pupils regular feedback, both orally and through focused, specific marking.
- Encourage pupils to respond to the feedback and reflect on their learning and subsequent progress.
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate.
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school.
- Cover for absent colleagues.

Behaviour and Safety:

- Establish a safe, purposeful and stimulating environment for pupils rooted in mutual respect.



Job Description

- Promote the idea of safety with the pupils by ensuring planned opportunities are created to discuss risks and staying safe.
- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils at our school.
- Carry out playground and other duties as directed.

Fulfil wider professional responsibilities:

- Work collaboratively with others to develop effective professional relationships.
- Deploy support staff effectively, as appropriate.
- Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems/processes as appropriate.
- Make a positive contribution to the wider life and ethos of the school by leading ASAs and attending PTSA/school events.

Commitment to Safeguarding:

Oryx International School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Other:

- To have professional regard for the ethos, policies and practices of Oryx International School, and maintain high standards in your own attendance and punctuality.
- Perform any reasonable duties as requested by a member of the Leadership team.

Note:

- This job description provides an outline of the range of duties that can be expected of a post holder of this level and is not a comprehensive or exhaustive list.

Job Description Acceptance Acknowledgement

I have received a copy of this job description that pertaining to my position.

Position: _____

Date: _____

I have reviewed this job description, understand my duties and my role, and accept that this may change based on the school's operational needs. Any questions about additional duties should be discussed with my line manager or HR.

Employee signature: _____ Date: _____
(Sign over printed name)