



Job Description

Department:	Temporary Wellbeing Counsellor-Maternity Cover (6 mos.)
Focus of Job:	Whole School
Principal Location of Work:	Oryx International School, Mesaimeer, Barwa City, Doha
Responsible to:	
Contract:	Temporary/Fulltime
Preferred Candidates:	Preferably under family visa/husband sponsorship

Background

Educating nearly 2,000 students, Oryx International School delivers the best of British Education exclusively for the children of employees of Qatar Airways and its approved subsidiaries. Owned by Qatar Airways and managed by Orbital Education, the school provides the highest standard of facilities and the best British International education in a safe, caring and welcoming environment. The school's Mission is to deliver an engaging, value-rich, broad and balanced 'British International Education Programme' to the children of the employees of Qatar Airways through highly qualified and experienced UK curriculum teachers. The Vision of the school is to ensure that students leave Oryx International School enabled, confident and ready to face the challenges that their next stage of life will bring. Students, in their time studying at the school, will have developed effective behaviours that will enable them to thrive and succeed as global citizens of the 21st century, thanks to our school Values and unique approach to education. For more information, www.oryxschool.qa

The Role & Purpose

Oryx International School, a prestigious educational institution committed to the well-being and development of its staff and pupils, is seeking a compassionate and experienced individual to join our team as a Staff and Pupil Wellbeing Counselor. This vital role focuses on promoting and supporting our school community's overall emotional, social, and mental well-being.

Essential Duties & Responsibilities

Key Responsibilities:

- Provide confidential counselling services to staff and pupils, addressing various emotional, social, and mental health concerns.
- Develop personalised intervention plans and conduct assessments to support individuals in managing and overcoming their challenges.
- Design and implement comprehensive well-being programs and initiatives to cater to the needs of staff and pupils.
- Foster a safe, inclusive, and supportive environment where individuals feel comfortable seeking guidance and support.
- Collaborate with teachers, administrators, and parents to integrate mental health and well-being practices into the school's policies, procedures, and curriculum.



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Requirements/Preferred:

- Relevant degree in counselling, psychology, social work, or a related field.
- Previous experience in counselling or mental health roles, preferably within an educational setting.
- Strong knowledge of counselling techniques, approaches, and evidence-based practices.
- Excellent communication and interpersonal skills to establish trusting relationships with diverse individuals.
- Familiarity with well-being initiatives, mental health promotion, and resources.
- Understanding the importance of confidentiality, safeguarding and child protection protocols and procedures.

Main competencies:

- Possess excellent command of spoken and written English.
- Good computer and IT skills.
- Possess good organisation, interpersonal and communication skills.

Personal Qualities :

- Honesty, integrity and compassion, all with a good sense of humour.
- Outstanding interpersonal skills: a good listener who thrives in a collaborative environment.
- Fluency in English with strong oral and written communication skills.
- Have the resilience, flexibility and energy needed to thrive in a growing and dynamic school.
- Ability to establish effective working relationships based on mutual respect with co-workers, students and parents alike.
- Open- and internationally minded with good intercultural understanding.
- Proven problem-solving skills and the initiative to act on them.

Skills:

- Proficient in MS Office
- Ability to work in minimal direct supervision and a team player
- Ability to communicate clearly and effectively.
- A keen learner.
- Hard working team player with a positive working attitude.
- Able to work independently, multi-task and show initiative.
- Good cross-cultural, interpersonal & communication skills to interact



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with diverse nationalities and cultures

- Able to multi-task and work under pressure at times
- Pleasant and confident personality with a positive outlook

**The school will arrange for suitable courses and training*

Note: This job description is not exhaustive and may be subject to change or amendment based on the needs of OIS.

Signature **Date:**

