

مدرسة اوريكس العالمية



Oryx International School

FEE SCHEDULE & REGULATION AGREEMENT

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A Guide to Our School Fees

Admissions Application Fee

There is a non-refundable application fee of **QAR 450** for each student wishing to make a formal application to our school. This fee should be paid prior to any Soft or Formal Assessment taking place. This fee is for all students from FS1 to Year 13. Soft Assessments take place for students from FS1 to Year 2 and we use CAT4 Assessments for students applying to Year 3 and above.

Registration Fee

Upon successful completion of the Admissions Process and once in receipt of an Offer Letter from the school, parents are requested to sign their Enrolment Agreement and pay the **non-refundable registration fee of QAR 3,190**. This is a one-off payment to block your child's school place once it has been approved and your child is first enrolled.

Seat Reservation Fee

Each year, parents are asked to confirm their intention to re-enrol their child(ren) for the forthcoming academic year. As part of this process, families will complete an online form and be requested to pay an annual seat reservation fee of **QAR 2,000**, which is deducted from the first term's tuition fees of the forthcoming academic year.

Tuition Fees

Tuition Fees include: Tuition, all academic textbooks, student journals, exercise books and some stationery.

School fees are reviewed annually and any increases are subject to approval from the Ministry of Education and Higher Education in Qatar. You can see our official Fee Sheet stamped by the MO&HE here:

<https://oryxschool.qa/admissions/school-fees-and-other-costs>

- a.) Tuition fees are invoiced termly, and must be paid no later than the first week of each school term.
- b.) The school reserves the right to apply a 10% surcharge to late payments.
- c.) No reduction in fees is made for temporary absence or illness, or early withdrawal.
- d.) Parents are responsible for paying the fees directly to the school. Qatar Airways staff, who receive the education allowance, can submit the application, registration and tuition fees for reimbursement via the GEMS system.
- e.) Where the school fees are more than the Education Allowance, the parent (employee) is responsible for paying the difference. School Discounts and Education Allowance details can be seen on website
<https://oryxschool.qa/admissions/parent-discount>
- f.) Pupils wishing to join the school are charged a **non-refundable Application Fee of QAR 450 per pupil, which is payable for the admissions process to begin**

- g.) **A non-refundable Registration Fee of QAR 3,190** is payable when the Offer Letter is received and acceptance of a place at the school is extended. At this time, the Enrolment Agreement should be signed and returned to the Admissions Team. No reimbursement will be made in case of cancellation of a place at any time.
- h.) When a student joins the school during the first half of a term the fees for that term are payable in full. When the student joins in the second half of the term, a 50% fee is charged for that period no matter which week the student joins. Full and half term dates will be published before the end of the academic school year.
- i.) Should a child leave the school within the first-30 day period of the start of term, s/he will only be charged for the number of days in which s/he has attended
- j.) Each year, parents are asked to confirm their intention to re-enrol their child(ren) for the forthcoming academic year. As part of this process, families will complete an online form and be requested to pay before 28th February an annual **Seat Reservation Fee of QAR 2,000**, which is deducted from the first term's tuition fees of the forthcoming academic year (August/September). Parents of pupils intending to leave the school in June/July must send in written confirmation of their departure before 28th February. No refund will be made if notice of departure is given on or after 1st April. NB Places may not be guaranteed without this payment.
- k.) In general, refund of the annual Seat Reservation Fee will only be made if:
 - a. the parent and the child are leaving the country due to the termination of their work contract before the beginning of the academic year (cancellation of residence for the student and the parent).
 - b. If the school formally dismisses the student, the parent has the right to refund the paid seat reservation fees for the next academic year before the end of the current academic year.

Point a) includes termination (ie dismissal), natural end of a contract and non-renewal, and voluntary termination from the employee.

- l.) Fees are due once the student commences school despite any student partial or non-attendance regardless of the reason for partial or non-attendance. If tuition fees have not been paid, they shall remain due and payable.
- m.) The parent/guardian accepts that a student's entitlement to begin or continue classes at the school is conditional upon payment in full of each term's tuition fees and all other charges due for which the parent/guardian is liable. The parent/guardian shall take full responsibility to ensure that payment is made in full whether tuition fees and other charges are paid directly by the parent/guardian or the employer of one of the parents/guardians.
- n.) In addition to any charges that may be imposed, the school reserves the right to exclude a student where parents/guardians fail to pay in full the tuition fees or any other sum for which a parent/guardian is liable by the payment deadline. The school may also withhold any information, student reports or property in the aforesaid circumstances.

- o.) All charges and tuition fees are subject to change annually. Parents/guardians will be advised in writing of any changes.
- p.) Tuition Fee discounts are conditional upon payment by the due date as stated on the invoice. If the invoice remains unpaid after the due date then any discount for future terms may be cancelled and the parent/guardian will be liable to pay full tuition rates.
- q.) Families are referred to the Declaration they signed on the school application form stating that they would abide by the conditions of the School, including the payment of fees and charges.
- r.) An additional charge is made for external examinations, A1 & A2 Levels and I.G.C.S.E.. The corresponding amounts are not included in our academic fees structure and you will receive separate invoices from finance as applicable.

Withdrawal

Students wishing to withdraw from the school, are required to provide one term's notice in writing and the completion of a Withdrawal Form is required for the withdrawal of a student during the academic year. Parents should contact via email admissions@oryxschool.qa to inform the Admissions office of their intent and to return the Withdrawal Form.

Failure to provide this notice may result in a penalty fee being imposed as follows: If your child has been in school for over one month, the full terms fees will be retained; if your child has been in school for less than one month, the charge will be pro-rated. If the child has not started the academic term, no fees will be charged.

Students completing the academic year and leaving at the end of Term 3 are still required to complete a Withdrawal Form for administrative purposes of the school and local Ministry.

Included in the School Fees

- a.) All academic textbooks, exercise books and student journals provided.
- b.) The majority of stationery is included; a list will be provided by the class teacher/form tutor of any additional stationery that students will have to purchase. Correcting fluids such as Tippex are not allowed in school.

Excluded in the School Fees

- a.) Uniforms, educational trips, bus transportation and after school activities supplied by external companies.
- b.) Secondary students will be required to bring their own devices to school (BYOD).
- c.) Examination fees in the UK for IGCSE and A Level students.
- d.) School lunches are not included in the school fees. Students are welcome to bring their own packed lunches, or if they prefer can access our on-site catering services provided by Newrest Catering Services. For more information please visit our website <https://oryxschool.qa/parent-zone/school-lunch>. Parents will

- be able to order and top-up pre paid lunch cards in the main school Reception area from 7am – 9am Sunday to Thursday.
- e.) School Transport/Bus Service. The school uses New Image Building Services as our chosen provider for bus services to and from school. Bus fees are not included in the fee schedule, however you can consult costs on our school website <https://oryxschool.qa/parent-zone/bus-information>
 - f.) School Uniform. The school uses Noble House as our chosen provider for school uniform. Uniform costs are not included in the fee schedule, however you can consult options and prices on our school website <https://oryxschool.qa/parent-zone/school-uniform>
 - g.) The school offer a wide range of after school activities (ASAs), some of which do not incur additional charges, while others do come with an associated and additional extra cost. There's something to delight and inspire every child from our Early Years to our Secondary students. For more information, please visit our website <https://oryxschool.qa/parent-zone/after-school-clubs> & <https://oryxschool.qa/overview/external-after-school-activity-providers>
 - h.) If you opt to use the before and/or after care facility at school there will be an additional charge which will be communicated to parents at the start of each academic year on application.
 - i.) Musical instrument lessons which are charged by external providers
 - j.) Students using any of the specialist therapy or support services from outside provider

Payments

- a.) Fee payments can be made by cheque or bank transfer. Credit card facilities are currently unavailable. Cheques should be dropped off at the security gate at school, this will then be given to our Finance Department.
- b.) For payments regarding school trips etc the school will accept cash, but this should only be for small amounts (for example less than QAR 100)
- c.) The school cannot be liable for students bringing cash into school
- d.) Parents will receive a receipt via email for all payments.
- e.) If you are applying for a school place from outside Qatar, the application fee must be paid by bank transfer. The school will not be held liable for any costs relating to currency exchanges for overseas transfers into Qatari Riyals.

School Bank Account Details

Please ensure that you provide your CHILD's first and last name on the envelope with the cheque or on the bank transfer as reference.

Bank Details	Information
Account Name	Oryx International School
Address	P.O.Box 22550, Doha, State of Qatar
Account Number	4580-585935-001
IBAN	QA87 CBQA 0000 0000 4580 5859 3500 1
Bank	Commercial Bank of Qatar
Address	P.O.Box 3232, Doha, State of Qatar
Swift Code	CBQQAQQA

Group Accident Policy

Students enrolled in the school are covered by a group accident policy, which is valid while they are on school premises or participating in a school sponsored activity, accompanied by a teacher. Further details are available from the school on request.

Discounts

The school offer the following discounts for students enrolling/enrolled:

	Education allowance eligible staff	Non education allowance eligible staff
1st child	0%	12.5%
2nd child	12.5%	25%
3rd child, 4th child etc	25%	25%

All students that start in the school are regarded as NEW students. This includes all current parents with children in the School applying for another sibling to join, the sibling will be regarded as a NEW student.

Please note: Qatar Airways reserves the right to change/rescind the discount at any time.

Key Contact Information

For questions relating to this document please contact the following departments:

General Enquiries:

+974 4036 0063

reception@oryxschool.qa

Admissions Office:

+974 4036 0085

admissions@oryxschool.qa

Finance Office:

+974 4036 0081

finance@oryxschool.qa

Review and Evaluation

The Executive Principal is the custodian of this document and will review on an annual basis. In addition, the Head of Operations and Head of Marketing & Admissions will also review this policy to present recommendations to the Executive Principal for final approval.



Oryx International School Fee Schedule 2024-25

Fees are shown in local currency of QAR Riyal and costs are detailed per Term (3 terms per year)

Year Group	Autumn Term	Spring Term	Summer Term	Total
2024/25 Payment Deadlines	Due by 1 st September 2024	Due by 6 th January 2025	Due by 13 th April 2025	
FS1	13,600	10,200	10,200	34,000
FS2	13,600	10,200	10,200	34,000
Year 1	14,400	10,800	10,800	36,000
Year 2	14,400	10,800	10,800	36,000
Year 3	14,400	10,800	10,800	36,000
Year 4	15,600	11,700	11,700	39,000
Year 5	15,600	11,700	11,700	39,000
Year 6	15,600	11,700	11,700	39,000
Year 7	15,600	11,700	11,700	39,000
Year 8	15,600	11,700	11,700	39,000
Year 9	15,600	11,700	11,700	39,000
Year 10	18,000	13,500	13,500	45,000
Year 11	18,400	13,800	13,800	46,000
Year 12	18,800	14,100	14,100	47,000
Year 13	18,800	14,100	14,100	47,000





وزارة التربية والتعليم والتعليم العالي
إدارة تراخيص المدارس الخاصة
الصادرة



1710669303654035
2313/2024
17/03/2024

السيد / مدير مدرسة أوريكس العالمية المحترم

السلام عليكم ورحمة الله وبركاته ،،،

إشارة إلى طلبكم الموجه إلى إدارة تراخيص المدارس الخاصة بشأن زيادة الرسوم الدراسية والإضافية. نود إفادتكم بموافقة لجنة شؤون المدارس الخاصة على زيادة رسوم اختبارات دولية فقط ، وإن الرسوم الدراسية والإضافية للعام الأكاديمي 2025/2024م تكون على النحو التالي:

أولاً: الرسوم الدراسية السنوية														
نوع الرسوم	KG1	KG2	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع	العاشر	الحادي عشر	الثاني عشر
الرسوم الدراسية	34000	34000	36000	36000	36000	39000	39000	39000	39000	39000	39000	45000	46000	47000
حجز المقعد يخصم من الرسوم الدراسية	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000
ثانياً: الرسوم الإضافية السنوية														
نوع الرسوم	KG1	KG2	الأول	الثاني	الثالث	الرابع	الخامس	السادس	السابع	الثامن	التاسع	العاشر	الحادي عشر	الثاني عشر
تقديم الطلب مرة واحدة	450	450	450	450	450	450	450	450	450	450	450	450	450	450
التسجيل مرة واحدة	3190	3190	3190	3190	3190	3190	3190	3190	3190	3190	3190	3190	3190	3190
اختبارات دولية IG/ A Level للمادة	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

وفي حالة عدم تقييدكم بالرسوم المذكورة أعلاه سوف نقوم باتخاذ الإجراءات الإدارية المناسبة
يجب إرفاق تعليمات تحصيل الرسوم الدراسية والإضافية مع كشف الرسوم المعتمد في مكان بارز وواضح لأولياء الأمور

وتفضلوا بقبول فائق الاحترام،،،

محمد محمد الغالي

مدير إدارة تراخيص المدارس الخاصة

